

WEDDING / RECEPTION AGREEMENT

Thank you for choosing *Pleine Nature*, operated by **Vows and Venues s.a.r.l.** to celebrate your special event.

This agreement, entered into between **Vows and Venues s.a.r.l.** (1st Party) represented by **Mrs. Nayla AOUN, Concept Manager**, and the Renter (2nd Party) shall be effective upon all parties accepting conditions and considerations as listed below.

Renter Name (2nd Party): _____ Telephone #: _____

Address: _____

E-mail address: _____

Date of Event/Wedding/Reception: _____ Time: _____

Number of Guests: _____

Caterer: _____

RENTAL POLICIES:

I- Generalities:

1. The garden "*Pleine Nature*" can accommodate up to 600 guests per event.
2. Event reservations are on first come - first serve basis. **Reservation is not confirmed until the rental deposit (i.e. 35% of the total amount) is received.**
3. Set-ups including florists and caterers must be approved by the first Party before payment is made. The actual set-up and takedown is not the garden's responsibility and it must be done the day of the event.
4. No tents, tables, chairs, ropes, wires or ties, or other materials shall be directly attached to or placed directly on top of any trees or shrubbery before prior approval by the first party. No digging of any holes. No cutting of any flowers or shrubbery. No use of confetti. Renters may be assessed fees for plant damage.
5. Vows and Venues s.a.r.l. will not assume any responsibility for loss of property of the wedding party, their guests or vendors.
6. Vows and Venues s.a.r.l. offers insurance against car damage or physical incidence that might occur during the event.
7. *Pleine Nature*, with respect to the Lebanese Law of the Ministry of Tourism, has restriction on music that must stop at 1:00 AM.
8. Providers including caterers and fireworks companies must be selected from the attached List of Recommendations. It is understood that Vows and Venues SARL shall have no responsibility for the authorization to use the fireworks and/or for any damage that might occur to the guests or any third party.

II- Event Detailed Package:

- Venue rental: **7000 \$**
Includes access to Welcome Drink Area, Ceremony Area, Reception Plaza, Dressing rooms, toilets
- Light system: (Provided by LEVANTE lighting¹) **4000 \$**
 - Full lighting system for the whole venue
 - Dance Floor: 6 X 6 m , Plexiglas
 - Spider bridge lighting, 12 moving heads, 575 Watt each with 12 mini cities color changers
 - Under table lighting
 - Follow spot (one is provided)
 - Dry ice and smoke machine
- Sound system (Provided by Fady Nahed²) **1000 \$**
 - Installed in the Ceremony, Welcome Drink and Reception areas
 - Additional fee will be discussed directly with the sound expert, if band is requested
- Valet parking available on ground during the event **For Free**
- Generator 250 KVA **1000 \$**
- Toilets, 6 for each gender with cleaning agents **For Free**
- Tents covering Welcome Drink Area and Ceremony Area **For Free**
- A night at the Phoenicia Intercontinental Hotel – Beirut **For Free**
- A personal website for one year with 150 photos of the Wedding **For Free**
- 300 SMS will be send for the guests during the wedding night as a thank you note **For Free**

RENTAL COST **13000 \$**

Additional services provided exclusively by Vows and Venues s.a.r.l. - “Pleine Nature”

- Wood stand separator placed between the Ceremony/Welcome drink areas and the Reception Plaza **300 \$**
- Backup generator **300 \$**
- LCD projector with a 4 x 3 m projection screen **400 \$**
- Band stage 6 x 2 m **300 \$**
- LED wooden dance floor **500 \$**

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TOTAL RENTAL COST -----

¹ LEVANTE Lighting, Malek Chamoun Tel.: +961 70 433222

² Fady Nahed Tel.: + 961 3 297 778

PAYMENT TERMS :

Rental Deposit: 35% of the total amount due with signed Wedding/Reception Agreement
2nd Payment: 35% of the total amount due one month prior to event.
Rental Balance: remaining 30% due 7 working days prior to event.
Checks should be written to “Vows and Venues s.a.r.l.” and issued along with the signed agreement.

CANCELLATION and REFUNDS:

- 35% of the total amount is nonrefundable except in case of terrorists acts, government regulations and restrictions i.e. road closure, embargo, curfew.
- No refunds will be given due to inclement weather or couple break-up.

Please - all parties read carefully before signing. Sign agreement, keep one copy and return signed copy with the rental deposit to secure your special date.

Rental Fee:

Amount paid: \$ _____ **Date :** _____
(Rental deposit)
Cash / cheque _____

Signature: _____

Amount paid: \$ _____ **Date due:** _____
(2nd payment)
Cash / cheque _____

Signature: _____

Amount paid: \$ _____ **Date due:** _____
(Rental Balance)
Cash / cheque _____

Signature: _____

Vows and Venues s.a.r.l. has received the amount stated above (rental deposit) and has reserved the stated date for the wedding/event.

I acknowledge and understand the terms of this agreement:

Signed: First Party

_____ **Date:** _____

Nayla AOUN

Concept Manager - Vows and Venues s.a.r.l.

Signed: Second Party

_____ **Date:** _____

CONGRATULATIONS!

We wish you both the best on the first day of the rest of your life together.

LIST OF RECOMMENDATIONS

CATERERS

PROVIDER	CONTACT PERSON	CONTACT NUMBER
Carré sucré	Charbel Krayem	03733775
Faqra Catering	Rachad El Amil	03 984 848
Larissa	Joseph Karam	03 342020
Le Blanc	Daniel El Beri	03 296 186
Le Bristol	Marianne Abou Jaoude	03 500633
Mie Dorée	Paul Khoury	03 432244
Saveur plus	Gina El Khoury	03 816 298
Socrate	Jihad Zaidan	01 363 011- 03 077 876

FIREWORKS COMPANIES

PROVIDER	CONTACT NUMBER
Adel Eid	03 694 929
Hani Abou Jaoude	03 716 691

Providers are listed in alphabetical order and not by order of priority